

SKETCHLEY HILL PRIMARY SCHOOL ACCESSIBILITY PLAN:

CONTEXT

This document sets out the aims and plans for the development of accessibility at Sketchley Hill Primary School for children and adults with a variety of disabilities.

AIMS

At Sketchley Hill Primary School, we aim:

- to provide a happy, caring and stimulating environment in which all our pupils are motivated to work hard in order to reach their full potential through a challenging curriculum
- to help all pupils develop lively, enquiring minds, equipping them with the ability to reason and question
- to help all pupils acquire knowledge and skills needed in a fast changing world giving special attention to literacy, mathematical and scientific ability and computing skills
- to encourage care and respect for other people, their faiths and traditions

Our aims will be achieved by:

- providing high quality teaching and learning
- providing equality of opportunity for all
- respecting and caring for everyone
- expecting high standards in behaviour and learning
- enabling access to a wide and carefully planned balanced curriculum, ensuring that all abilities and needs are catered for
- using our resources wisely and ensuring best value policies are followed
- working towards independence in thought and action
- developing positive relationships with parents and communicating as effectively as possible with home

- playing an active part in the local community
- providing a clean, safe and stimulating environment

In addition to this, we are committed to:

- improving the physical environment of the school for the purpose of increasing the extent to which disabled pupils, staff and visitors are able to take advantage of education and associated activities provided by our school
- increasing the extent to which disabled pupils can participate in our school curriculum
- improving the delivery to disabled pupils, parents and staff of information which is already available to those not disabled

SCHOOL BUILDING AND SITE:

Sketchley Hill Primary School is comprised of the following buildings and amenities:

- main school building is single storey, semi open plan – year group divided
- electronic main entrance to school
- one main access corridor running around the main building
- multiple emergency exits, emergency exit signage and lighting and ramp egress where required
- two halls – large hall and small hall
- mobile unit for Years 5 and 6 with ramp access and disabled toilet
- POD units with disabled toilets
- level access to the library, ICT suite, school office, halls and First Aid room
- emergency first aid lockers/kits in every year group
- wide doorways
- finger guards on all doors
- all classrooms have ICT equipment
- dedicated computer suite
- large and easily accessed library
- food technology room

- all classrooms are carpeted
 - tarmacked playground areas
 - playing field
 - trim trail with safety surface
 - FS play area, including artificial grass surface
 - disabled parking bays at main entrance to school and on car park
 - storage for bicycles and scooters (staff and children)
 - all playgrounds are accessible by wheelchair users (wildlife area ‘Caterpillar Walk’ cannot be accessed by wheelchair users)
 - CCTV around exterior of school building – allowing easy identification of anyone in need of additional help
 - security lighting round building to ensure pathways are always visible
 - 6’ palisade fencing around the school perimeter
 - waiting canopies for parents/carers
- (Spring 2019 – additional two storey building with 6 classrooms and disabled toilets and lift)

COMMUNICATION:

Sketchley Hill is proud of its caring and compassionate ethos and will endeavour to keep all parents/carers informed of events taking place within school.

- emergency contact details for all pupils are held securely within the school office
- office staff will assist with emergency messages between pupils and their carers
- pupil records regarding individual medical needs are held confidentially in the school office
- 999 Emergency List details are kept for pupils with extreme conditions
- email addresses for all families are held by the office
- interactive website available for all school users

- half termly newsletters to provide overview of school events
- individual letters/forms sent out to families/year groups/pupils as appropriate
- email messages and reminders as necessary
- emergency text messages when essential
- exterior message boards around school site

ADDITIONAL PROVISIONS:

In the event of a pupil, parent or staff member with a mobility, visual or hearing impairment needing further access to our school, additional appropriate provision would be put in place and may include:

- access to multi-access toilet
- specialised furniture in the classroom may be purchased or hired
- appropriate ICT equipment would be investigated if needed
- emailed and written communications font size could be increased
- disabled car parking bay entrance to school
- drop off and collection arrangements would be modified for authorised individual cases as appropriate
- variation on start and end times as appropriate may be possible

PLANNING FOR ACCESSIBILITY:

Following a process of on-going and continuous audits by the Premises Committee and school staff, a number of actions have been identified for our school.

These actions have been outlined on the following pages and will be monitored over the coming year.

We are committed to making our school – the building, environment and communication systems are as accessible as possible to all pupils, parents and users of our site.

ACCESSIBILITY TARGETS

SHORT TERM TARGET	STRATEGIES	OUTCOME	TIMESCALE	GOAL
Identify families in need of personalised support and ensure communication between school and home is supportive and adequate for purpose	<ul style="list-style-type: none"> Identify external agencies to provide support when needed Regular staff training on SEND 	School procedure in place for accessing support when needed	Ongoing	Support available quickly and efficiently when required
Provide 1:1 support for pupils with temporary and/or permanent disability and/or serious ongoing medical conditions	<ul style="list-style-type: none"> Assess injury/disability with parent/carer via risk assessment process Provide trained LSA/lunchtime support as necessary Support, emergency plans and medical provisions available when needed 	<p>Pupil is supported throughout their temporary disability</p> <p>Provision is in place for long term medical conditions</p>	Ongoing	All pupils, regardless of disability or medical condition feel safe and protected
Continuous revision of school evacuation procedures to ensure all pupils/staff are considered in the event of an emergency	<ul style="list-style-type: none"> Evacuation procedures to be reviewed to include procedures for pupils, visitors and staff with disabilities Training for all staff in evacuation procedures for pupils, visitors and staff with disabilities 	<p>School evacuation procedures revised and implemented as appropriate</p> <p>Induction training provided for all new staff, teaching, support and associated staff</p>	Annual in Autumn term	<p>School evacuation plan in place and used</p> <p>All staff are aware of their duties in an emergency situation</p>

<u>LONG TERM TARGET</u>	<u>STRATEGIES</u>	<u>OUTCOME</u>	<u>TIMESCALE</u>	<u>GOAL</u>
Improve quality of ICT equipment to support users with disabilities	<ul style="list-style-type: none"> • Purchase appropriate hardware and/or software to support lessons 	Equipment purchased and being used when needed	Ongoing	Equipment distributed and being used to its full potential, pupil learning opportunities improved
To reduce overcrowding with the class bases and improve the physical environment for all pupils, staff and parents including those with disabilities	<ul style="list-style-type: none"> • LA expansion in progress – three form entry from September 2018 • New two storey, six classroom building installed for Spring 2019 • One additional POD installed Summer 2018 • Internal reconfigurations to main building to include extended office, main hall, staffroom, new ladies/gents/disabled toilet and new FS and Year Four classroom configurations 	<p>Improved learning environment for all users</p> <p>Ongoing programme of replacement by the LA</p>	Premises Committee monitor a continuous refurbishment programme	<p>Physical environment suitable for all users of the building and outside areas</p> <p>Learning environment improved for all users</p>
Continue to raise awareness of disabilities/SEND with staff	<ul style="list-style-type: none"> • Planned INSET opportunities for staff to continue • Staff given opportunities to attend courses on various aspects of SEND • Improve the facilities & physical areas available for SEND support 	<p>INSET taking place</p> <p>Courses being attended</p>	Ongoing	<p>Training impacts on classroom / school practice</p> <p>Pupils feel better supported</p>
Improve facilities for children who require intimate care	<ul style="list-style-type: none"> • New 'Ocean' room in place from Summer 2018 with disabled toilet, shower facilities and changing bed 	Improved facilities in place	Completed	Improved changing facilities to give privacy for children who require intimate care